

**Westbank Farmers' Market
Vendor Application and Agreement
General Information found at
www.westbankfarmersmarket.com/vendinfo.html
Forms a part of this Agreement**

Date: _____

Company Name: _____

Vendor Name: _____

Address: _____

City: _____ Postal: _____

Telephone: _____ Email: _____

Web Site/Facebook: _____

1. All vendors agree that it is their responsibility to complete any setup relative to their participation in the Westbank Farmers' Market no later than fifteen (15) minutes prior to the opening of the Market.
2. All vendors agree that it is their responsibility to clear their display from the premises of the Westridge Shopping Centre parking lot no later than sixty (60) minutes after the close of the Market and ensure that the space occupied by the display has been cleared of all debris.
3. All vendors agree that no display may be cleared from the property prior to the close of the Market and that no vehicles are allowed within the Market area during the Market session without prior approval from either the Market Coordinator or a director of the Historic Westbank Association.
4. All vendors agree that the Callaghan Property Group (the owners of the Market site) requires that each vendor carry sufficient liability insurance. The Historic Westbank Association (the Market sponsor) carries general insurance coverage for the event BUT it is the responsibility of each vendor to provide proof of individual coverage to the Market Coordinator or a director of the Historic Westbank Association prior to carrying on business at the Market.
5. Food vendors are required to comply with all Food Safe requirements and must display the appropriate approvals while providing food within the Market area.
6. Participating wineries, distilleries and brewers must comply with all municipal, provincial and federal requirements and must display all appropriate certificates and permits.
7. All vendors agree that electrical power will not be supplied without prior approval from the Market Coordinator or a director of the Historic Westbank Association and that any form of mobile generator is not permitted without prior written approval.
8. By signing this agreement vendors hold harmless the Historic Westbank Association and the Callaghan Property Group and their directors, officers, representatives and members from any action arising from the activities pertaining to the Westbank Farmers' Market.
9. The Westbank Farmers' Market is periodically photographed and/or videotaped. By completing this agreement all participants grant the Historic Westbank Association and its assignees a limited licence to

use their likeness (including sound recordings) for purposes of promoting the Westbank Farmers' Market and individual participants.

10. Stall rental is twenty dollars (\$20.00) per week for a (nominal) ten foot by 10 foot space. If the Market is closed or suspended for any reason after 11:00AM on Market day this fee will be reduced to ten dollars (\$10.00) A season discount is available to those vendors wishing to pre-pay stall rental on a seasonal basis.

Contact the Market Coordinator or a director of the Historic Westbank Association for pricing information.

11. Vendors who wish their email, web site, Facebook, Twitter, LinkedIn or Pinterest information featured on Market promotional material should supply the appropriate information to a representative of the Historic Westbank Association. There is no charge for this service however there MAY be a charge for image correction, copy writing or general assembly depending upon the amount of time required to produce vendor material.

NOTES

1. **All Market participants are requested to make themselves aware of the general Market rules and regulations found at www.westbankfarmersmarket.com/vendinfo.html which form a part of this Agreement.**

2. Entertainers are required to provide a suitable public address system for their performance.

3. Entertainers are permitted to sell merchandise relative to their performance. The Market does not charge a commission.

4. Entertainers are required to provide promotional material (photography, bios etc.) to the Westbank Farmers' Market a minimum of four (4) weeks in advance of the performance date.

5. **The Westbank Farmers' Market is not a flea market. All products offered for sale must be grown, baked or made by the participating vendor. Third-party merchandise vendors MAY be accepted in special cases but require the advance written approval of the Market Coordinator or the Historic Westbank Association**

This document forms the entire agreement between the parties.

Signed at _____ on

(date)_____

Vendor (**not Company**) Name (please print):

Vendor Signature:

Approved by the Historic Westbank Association:

Please note that all applications are subject to review and approval.